

**BANGALORE DEVELOPMENT AUTHORITY**

Kumara Park West, T.Chowdaiah Road, Bengaluru – 560020

<https://www.bdabangalore.org/>   
  
**APPLICATION FOR OCCUPANCY CERTIFICATE**

To,

**Commissioner,**

Bangalore Development Authority,

Bengaluru – 560020

The following information / documents is submitted in respect of the Occupancy Certificate and request to take further necessary action on the sanction.

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **1** | **Applicant Details:** | | | | | |
|  | Applicant Type\*: | Owner | Individual  GPA Holder | | | |
| Developer | Individual  Firm | | | |
| Firm | JV Agreement | | | |
|  | Name of Applicant/Owner\*: | Click or tap here to enter text. | | | | |
|  | Name of GPA holder:  *(if applicable)* | Click or tap here to enter text. | | | | |
|  | Details of JV Agreement:  *(if applicable)* | Click or tap here to enter text. | | | | |
|  | Name of Authorised Signatory  *(mandatory for Firm(s)*\**)* | Click or tap here to enter text. | | | | |
|  | PAN Card Number of Authorised Signatory\*: | Click or tap here to enter text. | | | | |
|  | Aadhar Number of Authorised Signatory:  *(mandatory for Individuals*\**)* | Click or tap here to enter text. | | | | |
|  | Address for Correspondence\*: | Click or tap here to enter text. | | | | |
|  | Pin Code\*: | Click or tap here to enter text. | | | | |
|  | Email Id\*: | Click or tap here to enter text. | | | | |
|  | Mobile Number\*: | Click or tap here to enter text. | | | | |
|  | Land Line Number: | Click or tap here to enter text. | | | | |
| **2** | **Building Plan Application Details** | | | | | |
|  | Number and Date of Building Plan Sanction\*: | Click or tap here to enter text. | | | | |
|  | Validity of Building Plan Sanction\*: | Click or tap here to enter text. | | | | |
|  | Number and Date of granting of Commencement Certificate\*: | Click or tap here to enter text. | | | | |
|  | Is there any modification in construction w.r.t. approved building plan\*? | Yes  No | | | | |
|  | Details of Modified Plan:  *(if yes)* | Click or tap here to enter text. | | | | |
| **3** | **Additional Information:** | | | | | |
| **Plinth Info:** | | | | | | |
|  | Occupancy Certificate is Applied for\*: | Full Area  PartArea | | | | |
|  | Plinth Area\*: | Click or tap here to enter text. **Sq m** | | | | |
|  | Total Site Area\*: | Click or tap here to enter text. **Sq m** | | | | |
| **4** | **Document Checklist**\***:** | | |  | |  |
|  | Documents required | | Name of the Department for availing the service | | Site/Plot in Private Layout Approved by BDA / Layout formed by BDA | | |
|  | Commencement Certificate Letter | | BDA | | ✓ | | |
|  | Plan Sanction Letter  Approved Plan copies | | BDA | | ✓ | | |
|  | Property Tax Paid Receipt *(Up to date)* | | BDA | | ✓ | | |
|  | Site Photographs | | Self | | ✓ | | |
|  | Copy of As Built Drawings  *(if any deviation from approved building plan within the provision of Zonal Regulation)* | | Self | | ✓ | | |
| **5** | **Affidavit Checklist**\***:**  *(All affidavits to be submitted on minimum stamp paper of 200 Rupees)* | | | | | | |
|  | Form for Completion Certificate\*  *(Schedule – VIII – Bye-Law 5.6.1)* | | Architect / Engineer / Supervisor | | ✓ | | |
|  | Structure Stability Certificate\* | | Structural Engineer | | ✓ | | |
| **6** | **NOC Certificate**\*  (mandatory for high rise building above 15 m): | | | | | | |
|  | Consent for Operation (CFO) / Clearance Certificate from Karnataka State Pollution Control Board (KSPCB)  or  Consent for Operation (CFO) / Clearance Certificate from State Level Environment Impact Assessment Authority, Karnataka. (SEIAA) | | | | ✓ | | |
|  | Consent for Operation (CFO) / Clearance Certificate from Karnataka State Fire and Emergency Services Department (KSFES) | | | | ✓ | | |
|  | NOC from Airport Authority of India (AAI)  NOC from Hindustan Aeronautical Ltd (HAL)  NOC from Government Flying Training School, Jakkur  NOC from NOC from Air Force Station, Yelahanka | | | | ✓ | | |
|  | Consent for Operation (CFO) / Clearance Certificate from Electric Supply Company (BESCOM)/Karnataka Power Transmission Corporation Limited (KPTCL) | | | | ✓ | | |
|  | Consent for Operation (CFO) / Clearance Certificate from Bangalore Water Supply and Sewerage Board (BWSSB)  or  Grama Panchayithi Consent Letter for supply of water | | | | ✓ | | |
|  | NOC from Bharat Sanchar Nigam Ltd (BSNL) | | | | ✓ | | |
| **7** | **Declaration**\* | | | | | |
| I hereby declare that the above information provided in the application form above are correct.  Place:Click or tap here to enter text.  Date: Click or tap to enter a date.  Signature of the Owner/Applicant: | | | | | | |

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**SCHEDULE – VIII**

**(Bye-law 5.6.1)**

**FORM OF COMPLETION CERTIFICATE**

I hereby certify that the erection/re-erection/material alteration of the building bearing property No. **……….**, plot No **…………,** City Survey No. **…………,** ward No **……….,** locality / street **………….** has been supervised by me and has been completed on **……………………..** according to the plans sanctioned vide LP No **…………..** dated **……………..** The work has been completed to my best satisfaction. The workmanship and all the materials (types and grade) have been used strictly in accordance with the general and detailed specifications. No provisions of the Building Bye-laws, sanctioned plan and conditions prescribed or orders issued thereunder have been transgressed in the course of the work. The building is fit for use for which it has been erected, re-erected, or altered with or without additions. I request that the occupancy certificate for the premises may be issued.

Applicable to the high-rise buildings or the buildings specified in the bye-law No. 30.0 I also certify that the building has been designed as per the specifications prescribed in the National Building Code and the publication of the Bureau of Indian Standard 1893 - 2002 for making the building resistant to earthquake.

Signature of registered Architect / Engineer / Supervisor **…………………….**

Name of registered Architect / Engineer / Supervisor **…………………….**

(in block letters)

Reg. No. of registered Architect / Engineer / Supervisor **…………………….**

Dated **………………..**